



**THE BEGUM NUSRAT BHUTTO
WOMEN UNIVERSITY SUKKUR**
TEACHING AND NON-TEACHING STAFF VACANCIES

Applications are invited from qualified candidates domiciled in the province of Sindh for the recruitment to the following Teaching and non-Teaching positions purely **on contract/ tenure** basis in the relevant pay scales as shown against each position at **The Begum Nusrat Bhutto Women University at Sukkur**.

- All the appointments excluding Registrar will be made on contract basis, initially for the period of two (02) years subject to satisfactory performance.
- The contract period can be renewed, for another period with mutual consent during the scheme period.
- The female candidates meeting the required eligibility criteria are encouraged and will be given preference.
- The services of these appointees (excluding Registrar and Project Director) would likely be continued / confirmed in future subject to creation of relevant vacancies on regular establishment of the Begum Nusrat Bhutto Women University in Sukkur. These regular positions shall offer contributory pension benefits.

Sr. #	Position	Pay Scale	Eligibility Criteria
01	Registrar (Four 04-years tenure, period)	BPS-20	PhD degree from HEC recognized University with 12 years of teaching and / or administrative experience in BPS-17 and above preferably having at-least 05 years relevant academic administrative experience in BPS-19/18 in Government or Government Autonomous Organization, University, Board. OR MS / M.Phil (18 years of education) or equivalent qualification from HEC recognized University with 15 years teaching and / or administrative experience in BPS-17 and above preferably having at-least 05 years relevant academic administrative experience in BPS-19/18 in Government or Government Autonomous Organization, University, Board. OR M.A/ M.Sc / MBA/Bachelors (16 years of education) preferably in first class, or equivalent qualification from HEC recognized University with 17 years teaching/ administrative experience in BPS-17 and above preferably having at-least 05 years relevant academic administrative experience

			<p>in BPS-19/18 in Government or Government Autonomous Organization, University, Board.</p> <p>The candidate must have good demonstration in academic administration, well conversant with University laws, statutes and regulations.</p> <p>Age: Maximum 55-years (up-to closing date).</p>
02	Project Director	PPS-10	<p>PhD degree in Civil Engineering from HEC/PEC recognized university with 12 years' relevant constructions work experience in BPS 17 and above or equivalent in Government or Government Autonomous Organization, University, Government Communications and Works Department and/or a firm of repute</p> <p>OR</p> <p>MS/ME (18 years of education or equivalent) in Civil Engineering in the preferably 1st class from the HEC recognized university having valid registration with Pakistan Engineering Council (PEC) and having 15-years' experience in relevant field of construction work in BPS-17 and above or equivalent position in a university/ government / semi-government/ autonomous organization/ multinational companies.</p> <p>OR</p> <p>BE (16 years of education or equivalent) in Civil Engineering, preferably with a 1st class, from an HEC-recognized university, having registration with the Pakistan Engineering Council (PEC). The candidate must have 17 years of experience in the relevant field of construction work at BPS-17 or above, or an equivalent position in a university, government, semi-government, autonomous organization, or multinational company</p> <p>The candidate must have managerial/ supervision experience, capable of implementation of large projects, experience in preparation of PC-I, planning, preparation of estimates and tender documents.</p> <p>Age: Maximum 55-years (up-to closing date). If no candidate meeting the above-mentioned age limit criteria is found, consideration may be given to individuals exceeding the above age limit</p>
03	Controller of Examinations	BPS-20/19	<p>Ph. D degree from HEC recognized University with 12 years teaching and / or administrative experience in BPS-17 and preferably having at-least 05 years relevant experience of conducting examinations in BPS-19/18 in Government or Government Autonomous Organization, University, Board.</p>

			<p>OR</p> <p>MS / M.Phil (18 years of education) or equivalent qualification from HEC recognized University with 15 years teaching and / or administrative experience in BPS-17 preferably having at-least 05 years relevant experience of conducting examinations in BPS-19/18 in Government or Government Autonomous Organization, University, Board.</p> <p>OR</p> <p>First class M.A / M.Sc. / MBA / Bachelor (16 years of education) preferably in first class or equivalent qualification from HEC recognized University with 17 years teaching and / or administrative experience in BPS-17 preferably having at-least 05 years relevant experience of conducting examinations in BPS-19/18 in Government or Government Autonomous Organization, University, Board.</p> <p>Note: The candidate(s) possessing less than above required experiences i.e. PhD degree with 08-years, Master /M. Phil degree (18-years) with 10-years, and Master/Bachelor degree (16-years) with 12-years' relevant experience in BPS-17/equivalent respectively will be considered in BPS-19.</p> <p>Age: Maximum 55-years (up-to closing date).</p>
04.	Assistant Professor (Physics)	BPS-19	<p>PhD in relevant field from an HEC recognized University/ Institution. No experience required.</p> <p>Age Limit Maximum: 45-years (on closing date of the applications)</p>
04.	Assistant Director (Accounts)	BPS-17	<p>Minimum MBA/ M. Com./ BBA/ B. Com degree awarded after 16 years of education in Finance / Accounts preferably in first class, or equivalent qualification from a HEC recognized University preferably having 02 years' administrative experience in relevant field in a University, Government/ Semi Government organization.</p> <p>Computer proficiency in MS office is a prerequisite</p> <p>Age Limit: Maximum 35-years (on closing date of the applications)</p>
05.	Audit Officer	BPS-17	<p>Minimum MBA/ M. Com./ BBA/ B. Com degree awarded after 16 years of education in Finance / Accounts preferably in first class, or equivalent qualification from a HEC recognized University preferably having 02 years' administrative experience in relevant field in a University, Government/ Semi Government organization.</p>

			Computer proficiency in MS office is a prerequisite Age Limit: Maximum 35-years (on closing date of the applications)
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Instructions and Guidelines:

1. Candidates applying for above positions need to submit two hard copies of prescribed application form along-with attested photocopies of testimonials, photographs and domicile certificate, CVs etc. with each set.
2. The Application Form can be downloaded from BNBWU website; <https://bnbwu.edu.pk/careers/> and must be submitted along-with application form fee **Rs.3000/ (non- refundable) in shape of Pay Order / Bank Draft in favor of The Begum Nusrat Bhutto Women University Sukkur.**
3. Candidates who are already serving in government/ semi-government and autonomous bodies should apply through the proper channel accompanied by N.O.C. from the employer. An advance copy of the application(s) may be sent, so as to reach within due date.
4. The age limit/ relaxation will be applicable as per Sindh Government rules /policy applicable on the closing date.
5. Test/interview call letters will be sent to the eligible candidates only after shortlisting.
6. Ineligible candidates will not be informed; however, list of disqualifying candidates will be displayed on university website.
7. No T.A./D.A will be paid for appearing in the test/ interview.
8. The University reserves the right to amend or cancel the advertisement at any time.
9. The last date for receiving application form is **10-01-2025** (no extra time will be allowed for postal transit delays etc. Candidates are expected to dispatch/ submit applications ahead in time)

Directorate of Human Resources
The Begum Nusrat Bhutto Women University, Sukkur.
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